



Town of Tillsonburg 2018 Business Plan

Building/Planning/By-law

Monday February 12th 2018

**Tillsonburg**
CONNECTED. ENRICHED. INSPIRED.

2018 Business Objectives

Item	Owner	Project Value	Target Date
Departmental Communications	CBO/Dev'm't Tech.	\$0	Ongoing
Departmental Records & Document Management	Dev'm't Tech.	\$0	Ongoing
Review of Building/By-Law policies & procedures	CBO	\$0	Q2
Uphold Efficient Application/Inspection Turnaround Times	CBO/Dev'm't Tech./County Planner	\$0	Ongoing
Building Code Amendments – Notify trades and general public on proposed amendments through handouts, verbal and website	DCBO	\$0	Ongoing
Complete Building Deposit/Open Permit Project	CBO	\$0	Q2
Façade Improvement /Implement Rear Façade Program	CBO/Dev'm't Tech.	\$25,000 (Economic Dev'm't Budget)	Q4

2018 Business Objectives

Item	Owner	Project Value	Target Date
By-law Reviews	CBO/By-Law	\$0	Q4
Central Area Design Study Review and Recommendations	CBO/County Planner	\$5,000	Q2
Zoning By-Law Review & Housekeeping Amendments	County Planner	\$0	Q3
Review Site Plan Approval By-Law	County Planner	\$0	Q3
Official Plan Review and Amendments	County Planner	\$0	Q2

Risks

- Increase in population and development activity has increased general inquiries and complaints
- Complex development/construction projects along with increased volumes require significant amount of staff time which may result in longer turn around times
- Continuing changes and 2018 updates to the Ontario Building Code require ongoing staff training and additional time to review permit applications
- Ontario Building Code Changes cause frustration for contractors, developers and owners and requires additional staff time to educate
- Open permits increases liability

Opportunities

- Improvement of departmental communications to community and development industry creates positive outcomes and transparency
- By-Law review provides updates and clarification that are relevant to current public needs
- Ongoing code training reduces liability and provides efficiencies
- Ongoing review of Central Area Design Study will provide a framework for future opportunity and development of the downtown BIA area
- Reducing the number of open permits reduces liability

Future Departmental Directions: 3 year outlook

2019

- New Edition of the Ontario Building Code will require increased inspector training and the delivery of industry/public info sessions/mentoring
- Central Area Design Study – implement public objectives/recommendations
- Review planning application processes
- By-Law Reviews

Future Departmental Directions: 3 year outlook

2020

- Ontario Building Code – evaluate service review mandated by legislation
- Central Area Design Study
- By-Law Reviews

Future Departmental Directions: 3 year outlook

2021

- Central Area Design Study
- By-Law Review