

TOWN OF TILLSONBURG

PARKS AND RECREATION SERVICES 2013 BUSINESS PLAN

DIRECTOR OF PARKS & RECREATION SERVICES

Business Objectives

Item (Strategic Plan Reference #)	Division	Owner	Budget Value	Actual Value	Target Date	Actual Date
Strategic Master Plan implementation: • Marketing Strategy (1-14) (def. from 2012) • Long Term Staffing Review (2-4) • Non-resident user strategy (3-1, 3-2) • Internal performance measures (1-7) • Best practices implementation (1-3, 1-4) • TCC concept design process (3-7, 6-15) • Memorial Park concept design process (6-15) • Ball Diamond relocation study (3-18, 3-19)	PRS-all	Director	\$30,000		Q1 – Q4	
As part of the Marketing Strategy, create Tourism packages to be distributed to our User Groups (2-16) and use social media (1-17). To be developed in partnership with the Development and Communication Services Department.	PRS-all with DCS-Comm.	Programs Manager	\$5,000		Q1 - Q2	
Assist Lake Lisgar Revitalization Committee with implementation of Phase 3 & 4 (2-5, 2-12, 6-14)	PRS- all	Facilities Manager, Programs Manager	\$46,250		Q2 – Q3	
Undertake a revitalization plan for the Tillsonburg Cemetery and Pioneer Cemetery (6-16) 2013 focus: Pioneer Cemetery	PRS-all	Director	\$15,000		Q2 – Q3	
Pursue cost sharing approach to operating and capital expenses for our Parks and Recreation system with adjacent municipalities. (3-2)	Council with PRS-all	Council, CAO & Director			Q3 – Q4	

Business Objectives - Continued

Item (Strategic Plan Reference #)	Division	Owner	Budget Value	Actual Value	Target Date	Actual Date
Work with Oxford Creative Connections to develop and implement the Main Street Oxford banner exhibit, a travelling exhibit available for display at the Museum and throughout the County. (4-6)	PRS-Museum	Museum Curator			Q1 – Q2	
Utilize CLASS for all Museum program registration and booked event tickets (1-4)	PRS-Museum	Museum Curator			Q1 – Q4	
Work with Oxford County museums and other partners ito organize a County wide 5 year initiative to commemorate the 100th Anniversary of WW1 through hosting 100 events throughout the County between 2014 and 2018. (4-6)	PRS-Museum	Museum Curator			Q1 – Q4	
Increase awareness, attendance and potentially revenue by hosting a series of special evening gatherings on the lawn and a series of special events and exhibits to celebrate the museum's 40 th Anniversary (4-6)	PRS-Museum	Museum Curator	\$1,000		Q2 – Q4	
Assist TACAC to develop a 2014 photo calendar of historic buildings in Tillsonburg as a source of revenue generation for the TACAC. (2-12)	PRS-Museum	Museum Curator	(\$2,000)		Q2 – Q4	

Business Objectives - Continued

Item (Strategic Plan Reference #)	Division	Owner	Budget Value	Actual Value	Target Date	Actual Date
Replace ice resurfacer (1-4)	PRS-Facilities	Facilities Manager	\$85,000		Q1 (place order)	
Implement electronic parks and facility inspection tracking to meet industry trends and best practices in risk management and monitoring. (1-4)	PRS-Facilities	Facilities Manager	\$2,500		Q1	
Track energy management costs and consumption by facility, recommending low or no cost energy management projects (1-4, 3-4)	PRS-Facilities	Facilities Manager	(\$10,000)		Q1 – Q4	
Install two beach volleyball courts in the Memorial Park area near the Pavilion to increase recreational opportunities and potential revenue from an organized league. (5-1, 5-5, 6-10)	PRS-Parks	Facilities Manager	\$3,000		Q2	
Demolish horse barn at Memorial Fairgrounds (6-15)	PRS-Facilities	Facilities Manager	\$20,000		Q2 – Q3	
Monitor contracts for year three of grass cutting & horticulture for Municipal parks (1-4). Issue RFP for 2014-2016 in summer 2013.	PRS-Parks	Facilities Manager	\$100,000		Q2 – Q3	
Partner with Trans Canada Trail to initiate using the CASO rail line to connect Tillsonburg trails to Elgin and Oxford County (6-4. 6-5)	PRS-Parks	Facilities Manager			Q2 – Q4	

Business Objectives - Continued

Item (Strategic Plan Reference #)	Division	Owner	Budget Value	Actual Value	Target Date	Actual Date
Update Health Club equipment to be more competitive in busy marketplace (3-10)	PRS-Programs	Programs Manager	\$10,000		Q1	
Grow advertising sales for Recreation & Leisure Guide & Rink Boards (3-1)	PRS-Programs	Program Manager	(\$13,000)		Q1, Q3	
Develop Volunteer Database (2-2) and begin development of policies and procedures to incorporate into a Volunteer Management Strategy (2-1)	PRS-Programs	Programs Manager			Q1 – Q4	
Expand existing retail operations at the TCC and Museum to include Tillsonburg and Annandale merchandise., and specialty items (1-10)	PRS-Programs and PRS-Museum	Programs Manager, Museum Curator	(\$5,000)		Q1 – Q4	
Implement summer beach volleyball league (5-1, 5-5)	PRS-Programs	Programs Manager	(\$3,000)		Q2 – Q3	

Risks

- Deferral of investing in facility renewal Town-wide is stretching lifecycles of existing infrastructure beyond typical lifecycle limits.
- 2. Rising utility costs increase operational costs
- 3. Changing volunteer base aging, capacity and intent is decreasing
- 4. Strong competition from private recreational services offered in Town
- 5. Loss of revenue due to fewer extracurricular sports and trips at schools
- 6. Aging work force requiring succession planning and modifications to work processes.
- 7. Access to trained, qualified, part-time staff

Opportunities

- 1. Continued implementation of Master Plan
- 2. ACR utilization provides clarity and direction to all, optimal customer service
- 3. Expanding health club services for mature and older adults and therapy uses
- 4. Expand marketing regionally and provincially for Lake Lisgar Waterpark and Museum/Culture operations & events.
- 5. Partner with adjacent municipalities on achieving a more sustainable regional parks and recreation system
- 6. Support economic development by being an attractive destination for investment and relocation.
- 7. Programming opportunities to replace lost extra-curricular activities at school.

Future Departmental Directions: 3 year outlook

- Implement approved directives from Master plan
- · Implement Ball Diamond relocation plan
- CASO rail connection to St. Thomas & Oxford County Trails
- Seek all opportunities with regard to funding to help support and offset the cost of aging facilities.
- Create opportunities for multi-use, multi-generational and multi-seasonal experiences to meet the diverse needs of the community.
- Implement County-wide commemoration of the 100th Anniversary of WW1

Future Departmental Directions: 3 year outlook

- Undertake a Physical Activity Strategy that aims to increase physical activity
 levels throughout Tillsonburg for a range of ages, interests and abilities
- Formalize a Code of Conduct that governs the staff and volunteer approach to work
- Continue to explore broad ways in which to fund the development and operation of parks and facilities, through use of a variety of funding mechanisms and community involvement
- Update a Parkland Design Standards Manual that provides the development industry with technical guidance on the parks amenities.

Future Departmental Directions: 3 year outlook

- Prepare an update to the Master Plan- Five year review
- Modernize existing Indoor pool Facility to bring up to a standard that is more reflective of current aquatic demands. Provisions for Family Change rooms
- Continue to work with volunteers and organizations to promote community based delivery of arts and cultural services.

Efficiency Measure - \$ Cost - Parks and Recreation Services

Department net operating cost as a percentage of total net municipal operating costs.

	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Budget
Cemetery	0.8%	0.2%	0.6%	0.6%	0.7%
Facilities	21.8%	23.0%	20.4%	20.1%	18.4%
Museum	1.3%	1.3%	1.2%	1.5%	1.5%
Parks	3.4%	4.5%	3.9%	3.5%	3.4%
Programs	1.2%	1.5%	0.7%	0.8%	0.9%
PRS Total	28.5%	30.5%	26.9%	26.5%	24.8%

Effectiveness/Customer Service - Parks & Recreation

Facilities

- Record usage of bookable hours versus actual hours booked.
 - Measurement: CLASS software report.
 - Purpose: To identify utilization and trends in usage.
 - Goal: 50%
- Respond to all ACR cases within 24 hours.
 - Measurement: ACR software report will be completed quarterly.
 - Purpose: To ensure and improve timely response.
 - Goal: 80%

Effectiveness/Customer Service - Parks & Recreation

Programs

- Record usage of program registration versus available registration spaces.
 - *Measurement:* to be completed each session through CLASS software and reported quarterly where possible.
 - *Purpose:* To identify utilization and trends in usage and to provide future program direction.
 - Goal: 70% of registration capacity
- Customer satisfaction survey.
 - *Measurement:* 10 surveys (with points assigned to each of 5 questions) will be completed monthly by staff either by phone or in person and totaled quarterly.
 - *Purpose:* To ensure staff and facilities are meeting the needs of our customers and to assist with future programming trends and staff training.
 - Goal: 80% overall satisfaction in each category
- Continue to provide attendance comparisons.
 - *Measurement:* Through CLASS and staff, collect total attendance for all programs and memberships. Compared quarterly.
 - *Purpose:* To continue our statistical comparisons that assist us in gauging the success of our programming. These statistics also show facility usage.
 - Goal: 5% increase yearly

Effectiveness/Customer Service - Parks & Recreation

Customer Service

- Customer satisfaction survey.
 - *Measurement:* 10 surveys (with points assigned to each of 5 questions) will be completed monthly by staff either by phone or in person and totaled quarterly.
 - *Purpose:* To ensure staff are meeting the customer service goals of our patrons.
 - Goal: 80% overall satisfaction in each category
- Measure the volume of calls per month.
 - Measurement: Nortel call management systems software report quarterly. Purpose: To compare usage and efficiency of staff operating the phone system.
 - Goal: 85%
- Membership retention survey.
 - *Measurement:* At time of membership renewal, staff will conduct a retention survey. Results will be compiled quarterly. In addition a CLASS report will be completed to acquire numbers of those members not returning.
 - Purpose: To identify why members are returning and to identify any weak areas of service.
 - Goal: 80%

Effectiveness/Customer Service - Museum

Exhibits/Special Events/Programs

- Continue to provide attendance comparisons
 - *Measurement:* Through CLASS and staff, collect total attendance for all visits, programs and special events. Compared quarterly and annually
 - *Purpose:* To continue our statistical comparisons that assist in gauging the success of advertising initiatives, the planned calendar of exhibits , offered programs and special events
 - Goal: annual visitation equivalent to 55% of town population
- Customer Satisfaction Survey
 - Measurement: minimum of 10 comment cards to be completed by museum patrons per exhibit, event or program to elicit feedback. Comment cards to include a ranking system for overall enjoyment of exhibit, event or program.
 - *Purpose:* to ensure that exhibits, special events and programs are meeting the wants and needs of museum patrons
 - Goal: overall ranking of 75% satisfaction

Effectiveness/Customer Service - Museum

Visitor Experience

- Customer Satisfaction Survey
- *Measurement:* 20 surveys to be completed monthly by museum patrons. Survey to include a ranking system for all areas of the" visitor experience" from the exhibits to building cleanliness, staff knowledge and overall enjoyment/impression.
- *Purpose:* to ensure that staff and the facility are meeting the wants and needs of museum patrons
- Goal: overall ranking of 75% satisfaction

Facility

- Set-up facility bookings within CLASS system for program room rentals
 - Measurement: CLASS and POS
 - Purpose: To identify utilization and trends in usage
 - Goal: 100% of room rentals booked within CLASS system

Human Resources

Allocation/Deployment Plan

	2010	2011	2012	2013
FT Position Requirements				
Director	1	1	1	1
Programs Staff	13	12	12	12
Parks, Facilities & Cemetery	14	13	13	13
Museum	2	2	2	2
Total FTE Requirements-Full time	30	28	28	28

Human Resources

Allocation/Deployment Plan

	2010	2011	2012	2013
Part time Requirements:				
Cemetery Part Time FTE	0.4	0.4	0.4	0.4
Cemetery Head Count	2	2	2	2
Museum Part Time FTE	0.88	0.88	0.88	0.88
Museum Head Count	3	3	3	3
Parks & Facilities Part Time FTE	14.79	7.74	6.49	5.75
Parks & Facilities Head Count	29	13	13	13
Programs Part Time FTE	14.42	10.9	10.9	10.9
Programs Head Count	63	47	47	47
Total Part-time FTE	30.71	20.14	18.89	18.15
Total Part- time Head Count	97	65	65	65

2013 Financial	burg Plan	450 - Recreation - Pa		
eo15 1 inanciai	t iun	2012		2013
			Projection	Budget
	Operating Plan - Cost Code	Summary		
evenues ecial Levy, Local I	mprovements, PILS			
3000	Taxes - Residential			
3005	Taxes - Multi-Residential			
3010	Taxes - Commercial			
3012 3014	Taxes - Commercial Vacant Unit Taxes - Commercial Vacant Land			
3020	Taxes - Shopping Centre			
3022	Taxes - Shopping Centre Vacant Unit			
3030	Taxes - Industrial			
3032	Taxes - Industrial Vacant Unit			
3034	Taxes - Industrial Vacant Land			
3040 3050	Taxes - Pipelines Taxes - Farmland			
3055	Taxes - Farmland Dev. Phase 1			
3060	Taxes - Large Industrial			
3062	Taxes - Large Industrial Vacant Unit			-
3070	Taxes - Supplementaries			
3075 3080	Taxes - Bill 79 Capped Levy Taxes - Capped Rebates/Claw Backs			
3085	Taxes - W/O's			
3090	Taxes - PIL's			
3095	Local Improvements - Residential			
3096	Local Improvements - Commercial			
3100 3105	Tax Adjustments			
overnment Grants &	Taxes - Penalty & Interest			
3200	Grants & Subsidies - Federal	-	-	
3205	Grants & Subsidies - Provincial			
3210	Grants & Subsidies-Other	-	2,000	•
ser Charges	200			
3300 3301	Miscellaneous Revenue Residential Usage	3,000	4,030	4,5
3302	General Usage			
3305	Admissions			
3310	Fares & Fees			
3315	Memberships			
3320 3325	Seasonal Revenues Sports Fields Fees			
3330	Youth Program Fees			
3335	Adult Program Fees			
3340	Summer Programs			
3345	Participate Programs			
3350	Minor Hockey			
3355 3360	Figure Skating Programs			
3365	Landscaping			
3400	Permit Fees			
3410	Licence Fees			
3420	Certificates			
3430 3500	Inspections Rentals			
3505	Merchandise	-	-	
3510	Concession Sales			
3515	Vending Machines			-
3600	Interest			
3601 3700	Late Payment Charges Special			
3701	Capital Surchrge - Residential			
3702	Capital Surchrge - General			
3705	Donations	=	-	
3800	Sewer Revenue-Surcharge			
3801	Reg 170 Surchrege - Residential			
3802 3815	Reg 170 Surchrge - General Extraordinary Revenue			
3999	Revenue Clearing Account			
ecified Revenues	enve overing verount			
3805	Development Charges			
3810	Sale of Assets			
3820	Debenture Proceeds	-	-	
ontribution from R 3900		_		
3900	Contribution from Reserves Contribution from DC Reserves	-	-	
5705	Contractor from DC Reserves	3,000	6,030	4,5

Town of Tillson 2013 Financial	-		150 - Recreati	· · · · · · · · · · · · · · · · · · ·
		20		2013
		Budget	Projection	Budget
	Operating Plan - Cost Co.	de Summary		
Expenditures	operating that cost cost			
abour				
5001	Full-time Regular	81,000	55,466	95,22
5002	Full-Time Overtime	-	1,326	
5003	Part-Time Regular	9,568	-	-
5004	Part-Time Overtime	-	-	-
5060	Retroactive Pay Expense			
5070 5071	CPP Expense	-	-	-
5072	EI Expense WSIB Expense	-	-	-
5073	EHT Expense	-	-	
5074	OMERS Expense	_	_	-
5075	Vacation Expense	-	-	-
5076	Sick Expense	-	-	-
5077	Life Insurance Expense	-	-	-
5078	Health Care Expense	-	-	-
5079	Personal Day Expense	-	-	-
5080	Overhead Offset	-	-	-
5081 5085	Health Club (Taxable)	-	-	-
rurchases	Telephone Allowance			
5105	Equipment Rental	_	_	
5110	Fuel & Oil		-	-
5115	Discounts Taken			
5200	Materials/Inventory	-	-	-
5300	Supplies	33,000	28,649	28,00
5305	Program Supplies	8,300	8,155	8,52
5310	Equipment Supplies & Repairs	7,500	6,837	10,00
5315	Books & Publications	2.500	2.255	0.50
5320	Building Repairs & Maintenance	2,500 27,500	3,366	2,50
5325 5330	Heat, Light & Water Insurance	6,470	32,312 6,869	28,75 7,21
5331	Insurance Claims	0,470	0,809	7,41
5335	Telephone, Fax & Modem	675	600	-
5400	Miscellaneous Expense	-	715	-
5405	Meeting Expenses			
5410	Advertising & Promotions	-	220	-
5415	Training & Workshops	700	350	70
5420	Special Events			
5425	Special Projects			
5430	Membership Expenses	460	460	46
5600	Rent Expense			
5605 5850	Interest And Finance Charges			
5800	Bad Debt Expense Tax External Payments			
Contracted Services	Tux External Fuyments			
5500	Consultants, Legal & Audit			
5505	Subcontractors Expense	109,500	112,197	104,50
5510	Equipment Maintenance Contracts			
Contributions to Rese	erves			
5950	Contributions to Reserves			
5955	Contributions to DC Reserves			
		287,173	257,523	285,86
	<u> </u>	284,173	251,493	281,36
nterfunctional Adjus 5100	Fleet Allocation	35,491	43,824	25.40
5650	Facilities Allocation	33,491	+3,824	35,49
5700	Corp Admin Allocation			
5705	Comm. Services Allocation			
5710	Operations Allocation			
- 1 - 2	1	35,491	43,824	35,49
		319,664	295,317	316,85
Debt Principal and In	terest			
5900	Debt Interest	47,848	47,848	45,65
5905	Debt Principal	40,124	40,124	40,20
3950	Prior year (surplus) deficit			

5 year C	apital Plan	Capital	Costs
	<u>Description</u>	Expenditures	Reserves
1	CIIF Grant Memorial Park Revitalization	-	
2	Playground Equipment for new park area - Oak park near Victoria Wood		-
3	Horse Barn Demolition	20,000	
4 623	Parks Building - CFWD	20000	
5	Beach Volleyball courts	3000	
6	CIIF - Lake Lisgar	112,500	
7			
	2013	177.700	
	2013	155,500	
1	Trail Development	50,000	
2	Playground Equipment for new park area - Oak park near Victoria Wood	75,000	
3			
4			
5			
	2014	125,000	-
1	Trail Development	50,000	
2	Playground Equipment replacement and upgrades	30,000	
3	rayground Equipment replacement and apgrades	50,000	
4			
5			
	2015	80,000	_
1	Trail development as part of the trails master plan	50,000	

Town of Tillsonburg 2013 Financial Plan

5 year	r Capital Plan	Capital (Costs
	Description	Expenditures	Reserves
2	Playground Equipment	30,000	
3			
4			
5			
	2016	80,000	-
1	Trail development as part of the trails master plan	50,000	
1 2	Trail development as part of the trails master plan Playground Equipment	50,000 30,000	
1 2 3	Trail development as part of the trails master plan Playground Equipment		
_			
3			

2013 Financial	burg	400	- Recreation -	rogram
2013 Financial	Plan	20	12	2013
		Budget	Projection	Budget
	Operating Plan - Cost Code	Summary		
evenues	NV a			
ecial Levy, Local I	Improvements, PILS Taxes - Residential			
3005	Taxes - Multi-Residential			
3010	Taxes - Commercial			
3012	Taxes - Commercial Vacant Unit			
3014	Taxes - Commercial Vacant Land			
3020	Taxes - Shopping Centre			
3022 3030	Taxes - Shopping Centre Vacant Unit Taxes - Industrial			
3032	Taxes - Industrial Vacant Unit			
3034	Taxes - Industrial Vacant Land			
3040	Taxes - Pipelines			
3050	Taxes - Farmland			
3055	Taxes - Farmland Dev. Phase 1			
3060	Taxes - Large Industrial Taxes - Large Industrial Vacant Unit			
3062 3070	Taxes - Supplementaries			
3075	Taxes - Bill 79 Capped Levy			
3080	Taxes - Capped Rebates/Claw Backs			
3085	Taxes - W/O's			
3090	Taxes - PIL's			
3095	Local Improvements - Residential			
3096 3100	Local Improvements - Commercial Tax Adjustments			
3105	Taxes - Penalty & Interest			
vernment Grants &	,			
3200	Grants & Subsidies - Federal	4,000	5,386	3,5
3205	Grants & Subsidies - Provincial	11,700	45,804	42,7
3210	Grants & Subsidies-Other			
er Charges	No. 11. P	5.000	0.504	
3300 3301	Miscellaneous Revenue Residential Usage	5,000	9,794	4,9
3302	General Usage			
3305	Admissions	134,750	120,733	132,2
3310	Fares & Fees	25,000	28,414	25,0
3315	Memberships	179,750	174,177	180,3
3320	Seasonal Revenues	85,000	90,828	85,0
3325	Sports Fields Fees	19,000	22,174	21,0
3330 3335	Youth Program Fees Adult Program Fees	186,500 54,000	168,942 43,395	194,5 47,0
3340	Summer Programs	90,500	79,091	70,0
3345	Participate Programs	,	,	, .
3350	Minor Hockey	186,800	179,336	186,0
3355	Figure Skating	73,500	69,526	70,0
3360	Programs	34,500	34,584	34,5
3365	Landscaping Darmit Food			
3400 3410	Permit Fees Licence Fees			
3420	Certificates			
3430	Inspections			
3500	Rentals	163,200	170,282	158,2
3505	Merchandise	10,000	12,177	15,0
3510	Concession Sales	42,000	36,080	42,0
3515	Vending Machines	29,000	26,657	29,0
3600 3601	Interest Late Payment Charges			
3700	Special Special	13,000	11,414	12,0
3701	Capital Surchrge - Residential	15,550	22,127	120,0
3702	Capital Surchrge - General			
3705	Donations	10,000	12,000	10,0
3800	Sewer Revenue-Surcharge			
3801	Reg 170 Surchrege - Residential			
3802 3815	Reg 170 Surchrge - General Extraordinary Revenue			
3999	Revenue Clearing Account			
ecified Revenues				
3805	Development Charges	-	-	
3810	Sale of Assets			-
3820	Debenture Proceeds			
ontribution from R				
3900 3905	Contribution from Reserves Contribution from DC Reserves	=	-	-
2703	CONTINUATION HOME DC RESCIVES	1,357,200	1,340,795	1,362,8

Town of Tillson 2013 Financial		400	460 - Recreation	
2013 Financiai	1 iun	20	12	2013
		Budget	Projection	Budget
	Operating Plan - Cost Co	da Summany		
Expenditures	Operating Fian - Cost Co	ae Summary		
abour				
5001	Full-time Regular	948,500	912,883	938,60
5002	Full-Time Overtime	-	2,100	
5003	Part-Time Regular	312,822	280,950	300,89
5004	Part-Time Overtime	-	15	-
5060	Retroactive Pay Expense			
5070 5071	CPP Expense	-	-	-
5072	EI Expense WSIB Expense		-	-
5073	EHT Expense	-	-	
5074	OMERS Expense	-	_	-
5075	Vacation Expense	-	-	_
5076	Sick Expense	-	-	-
5077	Life Insurance Expense	-	-	-
5078	Health Care Expense	-	-	-
5079	Personal Day Expense	-	-	-
5080	Overhead Offset	-	-	-
5081	Health Club (Taxable)	-	-	-
5085	Telephone Allowance			
Purchases 5105	Equipment Rental	2,904	2,628	2,90
5110	Fuel & Oil	2,904	2,028	2,90
5115	Discounts Taken	-	-	
5200	Materials/Inventory	38,800	44,054	41,30
5300	Supplies	11,348	8,246	9,84
5305	Program Supplies	41,500	37,958	41,00
5310	Equipment Supplies & Repairs	5,800	5,662	5,80
5315	Books & Publications	400	-	-
5320	Building Repairs & Maintenance			
5325	Heat, Light & Water	-	275	-
5330	Insurance	42,556	39,876	42,15
5331	Insurance Claims			
5335	Telephone, Fax & Modem	11,539	11,865	12,52
5400 5405	Miscellaneous Expense	600	31,000	31,00
5410	Meeting Expenses Advertising & Promotions	28,800	26,983	26,95
5415	Training & Workshops	4,450	4,458	9,15
5420	Special Events	-,430	500	2,50
5425	Special Projects	3,000	3,000	3,00
5430	Membership Expenses	-	1,700	4,40
5600	Rent Expense			
5605	Interest And Finance Charges	-	-	-
5850	Bad Debt Expense			
5800	Tax External Payments			
Contracted Services				
5500	Consultants, Legal & Audit	-	526	-
5505	Subcontractors Expense	-	=	-
5510	Equipment Maintenance Contracts			
Contributions to Res 5950	Contributions to Reserves			_
5955	Contributions to DC Reserves	-	-	-
3933	Contributions to De Reserves	1,453,019	1,414,682	1,472,02
		95,819	73,887	109.22
nterfunctional Adjus	stments	,	,	,
5100	Fleet Allocation	-	-	-
5650	Facilities Allocation			
5700	Corp Admin Allocation			
5705	Comm. Services Allocation			
5710	Operations Allocation			
		-	-	-
		95,819	73,887	109,22
Debt Principal and In				
5900	Debt Interest	-	299	-
5905	Debt Principal	-	586	-
3950 Fotal Net Levy	Prior year (surplus) deficit	95,819	74,772	109,22

•	<u>Description</u>	Expenditures	Reserves
1	Recreation Master Plan initiatives (from business plan)	35,000	
2		-	
3			
4			
5			
	2013	35,000	-
1	Recreation Master Plan implementation	100,000	
2	•		
3			
4			
5			
	2014	100,000	-
1	Recreation Master Plan implementation	100,000	
2	Recreation Master Fian implementation	100,000	
3			
4			
5			
J	2015	100.000	
	2013	100,000	-
1			
2			
3			
4			
5			
	2016	-	-
1			
2			
3			
4			
5			
	2017	-	-

Capital Costs

2013 Financial Pla	un	20		
		1 70		2012
		Budget	Projection	2013 Budget
		2 mgr	110,000.00	Dauger
 _	Operating Plan - Cost Code i	Summary		
Revenues	, DVI G			
Special Levy, Local Imp 3000	Taxes - Residential			
3005	Taxes - Multi-Residential			
3010	Taxes - Commercial			
3012	Taxes - Commercial Vacant Unit			
3014 3020	Taxes - Commercial Vacant Land Taxes - Shopping Centre			
3022	Taxes - Shopping Centre Vacant Unit			
3030	Taxes - Industrial			
3032	Taxes - Industrial Vacant Unit			
3034 3040	Taxes - Industrial Vacant Land			
3050	Taxes - Pipelines Taxes - Farmland			
3055	Taxes - Farmland Dev. Phase 1			
3060	Taxes - Large Industrial			
3062	Taxes - Large Industrial Vacant Unit			
3070 3075	Taxes - Supplementaries Taxes - Bill 79 Capped Levy			
3080	Taxes - Capped Rebates/Claw Backs			
3085	Taxes - W/O's			
3090	Taxes - PIL's			·
3095 3096	Local Improvements - Residential			
3100	Local Improvements - Commercial Tax Adjustments			
3105	Taxes - Penalty & Interest			
Government Grants & S				
3200	Grants & Subsidies - Federal			
3205 3210	Grants & Subsidies - Provincial Grants & Subsidies-Other			
User Charges	Grants & Subsidies-Other			
3300	Miscellaneous Revenue	-	-	_
3301	Residential Usage			
3302	General Usage			
3305 3310	Admissions Fares & Fees			
3315	Memberships			
3320	Seasonal Revenues			
3325	Sports Fields Fees			
3330 3335	Youth Program Fees Adult Program Fees			
3340	Summer Programs			
3345	Participate Programs			
3350	Minor Hockey			
3355	Figure Skating			
3360 3365	Programs Landscaping			
3400	Permit Fees			
3410	Licence Fees			
3420	Certificates			
3430 3500	Inspections Rentals	22.500	20.270	10,600
3505	Merchandise	22,500	20,279	10,000
3510	Concession Sales			
3515	Vending Machines			
3600	Interest			
3601 3700	Late Payment Charges Special			
3701	Capital Surchrge - Residential			
3702	Capital Surchrge - General			
3705	Donations	-	-	
3800	Sewer Revenue-Surcharge			
3801 3802	Reg 170 Surchrge - Residential Reg 170 Surchrge - General			
3815	Extraordinary Revenue			
3999	Revenue Clearing Account			
Specified Revenues	•			_
3805	Development Charges	-	36,341	
3810 3820	Sale of Assets Debenture Proceeds			
Contribution from Rese		1		
Contribution from Reso 3900 3905	Contribution from Reserves Contribution from DC Reserves	-	-	

Town of Tillson 2013 Financial		703	465 - Recreation - Faciliti		
2013 Financiai	Pian	20	2012 2		
		Budget	Projection	2013 Budget	
	Operating Plan - Cost Co	do Summany			
Expenditures Labour	Operating 1 am - Cost Co	ue summary			
5001	Full-time Regular	629,200	645,102	749,025	
5002	Full-Time Overtime	13,600	28,550	15,200	
5003	Part-Time Regular	161,056	131,961	146,000	
5004	Part-Time Overtime	-	589	-	
5060 5070	Retroactive Pay Expense CPP Expense	_	_		
5071	EI Expense	-	-		
5072	WSIB Expense	-	-	_	
5073	EHT Expense	-	-	-	
5074	OMERS Expense	-	-	-	
5075	Vacation Expense	-	-	-	
5076	Sick Expense	-	-	-	
5077 5078	Life Insurance Expense Health Care Expense	-	-		
5079	Personal Day Expense	-	-	-	
5080	Overhead Offset	_	_	_	
5081	Health Club (Taxable)	-	0	_	
5085	Telephone Allowance				
Purchases					
5105	Equipment Rental	12,500	12,415	12,500	
5110	Fuel & Oil	-	-	-	
5115 5200	Discounts Taken				
5300	Materials/Inventory Supplies	97,436	100,833	94,270	
5305	Program Supplies	77,430	100,033	77,270	
5310	Equipment Supplies & Repairs	61,666	61,937	59,040	
5315	Books & Publications	-	-	-	
5320	Building Repairs & Maintenance	71,952	64,469	67,631	
5325	Heat, Light & Water	464,515	463,006	438,950	
5330	Insurance	36,447	34,632	36,364	
5331	Insurance Claims	1 200	1.920	1 000	
5335 5400	Telephone, Fax & Modem Miscellaneous Expense	1,800 6,540	1,839 6,322	1,800	
5405	Meeting Expenses	0,540	0,322	0,040	
5410	Advertising & Promotions				
5415	Training & Workshops	2,386	2,061	2,400	
5420	Special Events				
5425	Special Projects				
5430	Membership Expenses				
5600	Rent Expense				
5605 5850	Interest And Finance Charges Bad Debt Expense				
5800	Tax External Payments				
Contracted Services					
5500	Consultants, Legal & Audit				
5505	Subcontractors Expense	34,653	34,097	30,600	
5510	Equipment Maintenance Contracts	3,772	3,509	3,750	
Contributions to Res		7.000			
5950 5955	Contributions to Reserves Contributions to DC Reserves	6,800	6,800 36,341	-	
3933	Contributions to DC Reserves	1,604,323	1,634,464	1,663,570	
		1,581,823	1,577,844	1,652,970	
Interfunctional Adjus	stments	1,001,020	-, , , , , , ,		
5100	Fleet Allocation	11,700	19,093	17,620	
5650	Facilities Allocation				
5700	Corp Admin Allocation				
5705	Comm. Services Allocation				
5710	Operations Allocation	11,700	19,093	17.700	
		1,593,523	1,596,937	17,620	
Debt Principal and In	nterest	1,090,023	1,070,937	1,070,390	
5900	Debt Interest	221,173	221,345	197,042	
5905	Debt Principal	428,573	428,573	356,317	
3950	Prior year (surplus) deficit				
Total Net Levy		2,243,269	2,246,856	2,223,949	

yea y	r Capital Plan	Capital	Costs
	<u>Description</u>	Expenditures	Reserves
2	Ice Edger	-	
3	Health Club Equipment (weights, racks, etc.)	10,000	
1	Auditorium Roof	-	20,000
5	Accessible Washroom	50,000	
5			
7			
	2013	60,000	20,000
	Auditorium Roof	42,000	
2	Rowing Club Roof (concrete roof new coating)	7,000	
	Refrigeration Room Compressor #3 replacement	40,000	
	Audio Visual Equipment for Den and Auditorium	5,000	
	Waterpark maintenance	_	
	Energy Management	50,000	
	Seniors Roof	65,000	
	Ice Edger	5,000	
•	2014	214,000	_
	Waterpark slide stairs replaced	35,000	
	Health Club Equipment Replacement	10,000	
	Indoor Pool Maintenance/repairs	55,000	
	Energy Management	50,000	
	2015		

5 <u>j</u>	ear (Capital Plan	Capita	l Costs
		Description	Expenditures	Reserves
1				
2		Replace Waterpark roof	50,000	
3		Arena hot water heaters	40,000	
4		Energy management	50,000	
5				
6				
7				
8				
9				
10				
11				
13				
14				
14		2016	140,000	
		2010	140,000	-
1				
2		Replace Health Club Equipment	10,000	
3		Waterpark Pump replacement	12,000	
4		Indoor Pool Shutdown	50,000	
5		Energy management	50,000	
6				

2017

122,000

Town of Tillsonbi		160/465-7703	3 - Special Eve	ents Centre
2013 Financial Pi	lan		12	****
		Budget	12 Projection	2013 Budget
		Duuget	Trojection	Dudget
	Operating Plan - Cost Cod	e Summary		
Revenues	NY 2			
Special Levy, Local Im 3000	provements, PILS Taxes - Residential			
3005	Taxes - Multi-Residential			
3010	Taxes - Commercial			
3012	Taxes - Commercial Vacant Unit			
3014 3020	Taxes - Commercial Vancant Land Taxes - Shopping Centre			
3022	Taxes - Shopping Centre Vacant Unit			
3030	Taxes - Industrial			
3032	Taxes - Industrial Vacant Unit			
3034 3040	Taxes - Industrial Vacant Land Taxes - Pipelines			
3050	Taxes - Farmland			
3055	Taxes - Farmland Dev. Phase 1			
3060	Taxes - Large Industrial			
3062 3070	Taxes - Large Industrial Vacant Unit Taxes - Supplementaries			
3075	Taxes - Supplementaries Taxes - Bill 79 Capped Levy			
3080	Taxes - Capped Rebates/Claw Backs			
3085	Taxes - W/O's			
3090 3095	Taxes - PIL's Local Improvements - Residential			
3095	Local Improvements - Residential Local Improvements - Commercial			
3100	Tax Adjustments			
3105	Taxes - Penalty & Interest			
Government Grants & 3200	Subsidies Grants & Subsidies - Federal			
3205	Grants & Subsidies - Provincial			
3210	Grants & Subsidies-Other			
Other Revenues				
3300 3301	Miscellaneous Revenue Residential Usage	-	-	-
3302	General Usage			
3305	Admissions	-	-	-
3310	Fares & Fees	-	-	-
3315 3320	Memberships Seasonal Revenues			
3325	Sports Fields Fees			
3330	Youth Program Fees			
3335	Adult Program Fees			
3340 3345	Summer Programs Participate Programs			
3350	Minor Hockey			
3355	Figure Skating			
3360	Programs			
3365 3400	Landscaping Permit Fees			
3410	Licence Fees			
3420	Certificates			
3430	Inspections			
3500 3505	Rentals Merchandise	55,000	33,519	-
3505 3510	Merchandise Concession Sales	-	-	=
3515	Vending Machines			
3600	Interest			
3601 3700	Late Payment Charges Special			
3700	Capital Surchrge - Residential	-	-	
3702	Capital Surchrge - General			
3705	Donations			
3800 3801	Sewer Revenue-Surcharge Reg 170 Surcharge - Residential			
3801	Reg 170 Surchrge - Residential Reg 170 Surchrge - General			
3815	Extraordinary Revenue			
3999	Revenue Clearing Account			
Specified Revenues	Development Classic			
3805 3810	Development Charges Sale of Assets			
3820	Debenture Proceeds	=	-	
Contribution from Res	erves			
3900	Contribution from Reserves	=	-	-
3905	Contribution from DC Reserves			

2012 Ein	burg		160/465-7703 - Special Events Centro		
2013 Financial	Pian	20	2012 2013		
		Budget	Projection	Budget	
	Operating Plan - Cost Co	ode Summary			
Expenditures Labour	Operating Fun - Cost Co	Jue Summary			
5001	Full-time Regular	-	-		
5002	Full-Time Overtime	-	-	-	
5003	Part-Time Regular	26,358	2,043	-	
5004 5060	Part-Time Overtime Retroactive Pay Expense	-	-		
5070	CPP Expense				
5071	EI Expense				
5072	WSIB Expense				
5073	EHT Expense				
5074	OMERS Expense				
5075	Vacation Expense				
5076 5077	Sick Expense				
5077	Life Insurance Expense Health Care Expense				
5079	Personal Day Expense				
5080	Overhead Offset				
5081	Health Club (Taxable)				
5085	Telephone Allowance				
Purchases					
5105	Equipment Rental				
5110	Fuel & Oil	-	-	-	
5115 5200	Discounts Taken				
5300	Materials/Inventory Supplies	4,500	6,838	_	
5305	Program Supplies	4,300	0,838		
5310	Equipment Supplies & Repairs	5,765	5,888	-	
5315	Books & Publications		, i		
5320	Building Repairs & Maintenance	4,200	3,541	-	
5325	Heat, Light & Water	58,700	44,758	-	
5330	Insurance	5,906	5,626	-	
5331	Insurance Claims	1000	1.024	-	
5335 5400	Telephone, Fax & Modem	1,860	1,024	_	
5405	Miscellaneous Expense Meeting Expenses	300	-		
5410	Advertising & Promotions	1,200	509		
5415	Training & Workshops	-	-	-	
5420	Special Events	-	-		
5425	Special Projects				
5430	Membership Expenses	-	-	-	
5600	Rent Expense				
5605	Interest And Finance Charges	-	-	•	
5850 5800	Bad Debt Expense Tax External Payments				
Contracted Services	Tax External Fayments				
5500	Consultants, Legal & Audit				
5505	Subcontractors Expense	2,800	2,002	-	
5510	Equipment Maintenance Contracts	,			
Contributions to Rese	erves				
5950	Contributions to Reserves	-	-	-	
5955	Contributions to DC Reserves				
		111,589	72,229	-	
Interfunctional Adjus	tments	56,589	38,710		
5100	Fleet Allocation	3,000	2,250		
5650	Facilities Allocation	-	2,230	-	
5700	Corp Admin Allocation				
5705	Comm. Services Allocation				
5710	Operations Allocation				
		3,000	2,250	-	
D 1 . D		59,589	40,960	-	
Debt Principal and In		14 420	12.045		
5900 5905	Debt Interest Debt Principal	14,430 91,148	13,945 90,261	=	
3950	Prior year (surplus) deficit	91,148	90,201	-	
Total Net Levy	11101 year (ourpriss) delicit	165,167	145,166		

Town of Tillsonb		467 - E	lliott Fairba	irn Centre
2013 Financial P	lan	2012		2013
			Projection	Budget
D	Operating Plan - Cost Code	Summary		
Revenues Special Levy, Local In	provements, PILS			
3000	Taxes - Residential			
3005	Taxes - Multi-Residential			
3010	Taxes - Commercial			
3012 3014	Taxes - Commercial Vacant Unit Taxes - Commercial Vancant Land			
3020	Taxes - Shopping Centre			
3022	Taxes - Shopping Centre Vacant Unit			
3030	Taxes - Industrial			
3032 3034	Taxes - Industrial Vacant Unit Taxes - Industrial Vacant Land			
3040	Taxes - Industrial Vacant Land Taxes - Pipelines			
3050	Taxes - Farmland			
3055	Taxes - Farmland Dev. Phase 1			
3060	Taxes - Large Industrial			
3062 3070	Taxes - Large Industrial Vacant Unit Taxes - Supplementaries			
3075	Taxes - Bill 79 Capped Levy			
3080	Taxes - Capped Rebates/Claw Backs			
3085	Taxes - W/O's			
3090	Taxes - PIL's			
3095 3096	Local Improvements - Residential Local Improvements - Commercial			
3100	Tax Adjustments			
3105	Taxes - Penalty & Interest			
Government Grants &				
3200	Grants & Subsidies - Federal			
3205 3210	Grants & Subsidies - Provincial			
Other Revenues	Grants & Subsidies-Other			
3300	Miscellaneous Revenue			
3301	Residential Usage			
3302	General Usage			
3305	Admissions			
3310 3315	Fares & Fees Memberships			
3320	Seasonal Revenues			
3325	Sports Fields Fees			
3330	Youth Program Fees			
3335	Adult Program Fees			
3340 3345	Summer Programs Participate Programs			
3350	Minor Hockey			
3355	Figure Skating			
3360	Programs			
3365	Landscaping			
3400 3410	Permit Fees Licence Fees			
3420	Certificates			
3430	Inspections			
3500	Rentals	74,983	74,491	74,980
3505	Merchandise			
3510 3515	Concession Sales Vending Machines			
3600	Interest			
3601	Late Payment Charges			
3700	Special			
3701	Capital Surchrge - Residential			
3702 3705	Capital Surchrge - General Donations			
3800	Sewer Revenue-Surcharge			
3801	Reg 170 Surchrge - Residential			
3802	Reg 170 Surchrge - General			
3815	Extraordinary Revenue			-
3999	Revenue Clearing Account			
Specified Revenues 3805	Development Charges			
3810	Sale of Assets			
3820	Debenture Proceeds			
Contribution from Re	serves			
3900	Contribution from Reserves	-	-	
3905	Contribution from DC Reserves			

Town of Tillson		467 -	467 - Elliott Fairbairn Centr		
2013 Financial	Plan	20	12	2013	
		Budget	Projection	Budget	
	Operating Plan - Cost Co	da Summary			
Expenditures Labour	Operating 1 am - Cost Co	ae Summary			
5001	Full-time Regular	-	-	-	
5002	Full-Time Overtime	-	-	-	
5003	Part-Time Regular	800	200	800	
5004	Part-Time Overtime	-	-	=	
5060 5070	Retroactive Pay Expense CPP Expense		_		
5071	EI Expense	-	-	-	
5072	WSIB Expense	-	-	-	
5073	EHT Expense	-	-	-	
5074	OMERS Expense	-	-	-	
5075	Vacation Expense	•	-	-	
5076	Sick Expense	-	-	-	
5077	Life Insurance Expense	-	-	-	
5078 5079	Health Care Expense Personal Day Expense	-	-	-	
5080	Overhead Offset	-	-		
5081	Health Club (Taxable)				
5085	Telephone Allowance				
Purchases	•				
5105	Equipment Rental				
5110	Fuel & Oil				
5115	Discounts Taken				
5200 5300	Materials/Inventory	800	400	800	
5305	Supplies Program Supplies	800	400	800	
5310	Equipment Supplies & Repairs	_	_		
5315	Books & Publications	_		<u>-</u>	
5320	Building Repairs & Maintenance	-	-	-	
5325	Heat, Light & Water	-	-	-	
5330	Insurance	2,239	2,134	2,241	
5331	Insurance Claims				
5335	Telephone, Fax & Modem	660	533	600	
5400	Miscellaneous Expense	1,268	200	400	
5405 5410	Meeting Expenses Advertising & Promotions				
5415	Training & Workshops	_	_		
5420	Special Events				
5425	Special Projects				
5430	Membership Expenses				
5600	Rent Expense				
5605	Interest And Finance Charges				
5850	Bad Debt Expense				
5800	Tax External Payments				
Contracted Services 5500	Consultants, Legal & Audit				
5505	Subcontractors Expense	900	2,547	2,800	
5510	Equipment Maintenance Contracts	700	2,017	2,000	
Contributions to Rese					
5950	Contributions to Reserves	=	-	-	
5955	Contributions to DC Reserves	-	-	-	
		6,667	6,013	7,641	
		(68,316)	(68,478)	(67,339	
Interfunctional Adjus 5100	Fleet Allocation				
5650	Facilities Allocation				
5700	Corp Admin Allocation				
5705	Comm. Services Allocation				
5710	Operations Allocation				
-		(68,316)	(68,478)	(67,339	
Debt Principal and In					
5900	Debt Interest	16,157	16,157	15,340	
5905	Debt Principal	15,464	15,464	15,464	
3950	Prior year (surplus) deficit	_	-	-	

2013 Financial	burg Plan		- 1	0 - Librar
2013 I inunciui	i un	2012		2013
			Projection	Budget
	Orangina Plan Cont Colo	G		
evenues	Operating Plan - Cost Code	Summary		
	improvements, PILS			
3000	Taxes - Residential			
3005	Taxes - Multi-Residential			
3010	Taxes - Commercial			
3012 3014	Taxes - Commercial Vacant Unit Taxes - Commercial Vancant Land			
3020	Taxes - Shopping Centre			
3022	Taxes - Shopping Centre Vacant Unit			
3030	Taxes - Industrial			
3032	Taxes - Industrial Vacant Unit			
3034	Taxes - Industrial Vacant Land			
3040 3050	Taxes - Pipelines			
3055	Taxes - Farmland Taxes - Farmland Dev. Phase 1			
3060	Taxes - Large Industrial			
3062	Taxes - Large Industrial Vacant Unit			
3070	Taxes - Supplementaries			-
3075	Taxes - Bill 79 Capped Levy			
3080	Taxes - Capped Rebates/Claw Backs			
3085 3090	Taxes - W/O's Taxes - PIL's			
3095	Local Improvements - Residential			
3096	Local Improvements - Commercial			
3100	Tax Adjustments			
3105	Taxes - Penalty & Interest			
overnment Grants &				
3200	Grants & Subsidies - Federal	3,000	-	
3205	Grants & Subsidies - Provincial	23,685	23,685	
3210 Other Revenues	Grants & Subsidies-Other	-	18,319	-
3300	Miscellaneous Revenue	12,000	18,177	
3301	Residential Usage	12,000	10,177	
3302	General Usage			
3305	Admissions			
3310	Fares & Fees			
3315	Memberships	-	-	
3320 3325	Seasonal Revenues Sports Fields Fees			
3330	Youth Program Fees	_	_	
3335	Adult Program Fees	-	-	-
3340	Summer Programs	3,750	3,058	
3345	Participate Programs			
3350	Minor Hockey			
3355	Figure Skating			
3360 3365	Programs Landscaping			
3400	Permit Fees			
3410	Licence Fees			
3420	Certificates			
3430	Inspections			
3500	Rentals	2,000	2,036	
3505	Merchandise Garage Sales	400	-	-
3510	Concession Sales			
3515 3600	Vending Machines Interest	1.000	2,088	
3601	Late Payment Charges	1,000	2,000	
3700	Special			
3701	Capital Surchrge - Residential			
3702	Capital Surchrge - General			
3705	Donations	6,000	6,891	
3800	Sewer Revenue-Surcharge		+	
3801 3802	Reg 170 Surchrge - Residential Reg 170 Surchrge - General			
3815	Extraordinary Revenue			
3999	Revenue Clearing Account			
pecified Revenues				
3805	Development Charges	-	18,823	-
3810	Sale of Assets			
3820	Debenture Proceeds			
Contribution from R				
3900 3905	Contribution from Reserves Contribution from DC Reserves	20,000	20,000	-
J90J	Conditional noin DC Reserves	71,835	113,076	-

2013 Financial	Plan				
		20	_	2013	
		Budget	Projection	Budget	
	Operating Plan - Cost Co.	de Summary			
Expenditures	Operating France Cost Cost	T T			
Labour					
5001	Full-time Regular	133,700	152,753	-	
5002	Full-Time Overtime	-	1,377	-	
5003	Part-Time Regular	120,654	105,969	-	
5004	Part-Time Overtime	-	-	-	
5060	Retroactive Pay Expense				
5070	CPP Expense	-	-	-	
5071	EI Expense	-	-	-	
5072	WSIB Expense	-	-	-	
5073	EHT Expense	-	-	-	
5074	OMERS Expense	-	-		
5075 5076	Vacation Expense Sick Expense	-	-	-	
5077	Life Insurance Expense	-	-		
5078	Health Care Expense	-	-	-	
5079	Personal Day Expense		-		
5080	Overhead Offset	_	_		
5081	Health Club (Taxable)	_	_	_	
5085	Telephone Allowance				
Purchases					
5105	Equipment Rental				
5110	Fuel & Oil				
5115	Discounts Taken				
5200	Materials/Inventory				
5300	Supplies	6,400	2,320	-	
5305	Program Supplies	-	3,158	-	
5310	Equipment Supplies & Repairs	5,200	2,910	-	
5315	Books & Publications	60,000	26,228	-	
5320	Building Repairs & Maintenance	4,000	1,587	-	
5325	Heat, Light & Water	16,000	15,061	10	
5330	Insurance	1,966	1,850	1,94	
5331	Insurance Claims	2.000	2 122	2.0	
5335 5400	Telephone, Fax & Modem	2,600 (47,496)	2,133	32	
5405	Miscellaneous Expense Meeting Expenses	(47,496)	150	3,50	
5410	Advertising & Promotions	3,000	862	-	
5415	Training & Workshops	1,600	1,230		
5420	Special Events	3,000	352		
5425	Special Projects	5,000	16,156	-	
5430	Membership Expenses	1,500	1,415	-	
5600	Rent Expense		2,122		
5605	Interest And Finance Charges				
5850	Bad Debt Expense				
5800	Tax External Payments				
Contracted Services	·				
5500	Consultants, Legal & Audit	-	267	-	
5505	Subcontractors Expense	14,421	13,644	2,50	
5510	Equipment Maintenance Contracts	12,500	12,824	-	
Contributions to Res					
5950	Contributions to Reserves	-	-	-	
5955	Contributions to DC Reserves	-	18,823	-	
		339,645	381,170	8,36	
		267,810	268,095	8,36	
interfunctional Adjus					
5100	Fleet Allocation				
5650 5700	Facilities Allocation	-	=	-	
5700	Corp Admin Allocation				
5705	Comm. Services Allocation Operations Allocation				
3/10	Operations Attocation				
		267,810	268,095	8,36	
Debt Principal and Ir	nterest	207,010	200,000	0,50	
5900	Debt Interest	4,600	4,316	-	
5905	Debt Principal	12,500	12,500	-	
3950	Prior year (surplus) deficit	12,500	-2,500	-	
Total Net Levy	/ (284,910	284,910	8,36	

Town of Tillsonbi 2013 Financial P	, . 		4/3	- Museum
2013 Financial F	iun .	2012		2013
			Projection	Budget
	Operating Plan - Cost Code	Summary		
Revenues	operating than cost code			
Special Levy, Local In				
3000	Taxes - Residential			
3005	Taxes - Multi-Residential			
3010	Taxes - Commercial			
3012 3014	Taxes - Commercial Vacant Unit Taxes - Commercial Vancant Land			
3020	Taxes - Commercial Validation Land Taxes - Shopping Centre			
3022	Taxes - Shopping Centre Vacant Unit			
3030	Taxes - Industrial			
3032	Taxes - Industrial Vacant Unit			
3034	Taxes - Industrial Vacant Land			
3040	Taxes - Pipelines			
3050	Taxes - Farmland			
3055	Taxes - Farmland Dev. Phase 1			
3060	Taxes - Large Industrial			
3062	Taxes - Large Industrial Vacant Unit			
3070	Taxes - Supplementaries			
3075	Taxes - Bill 79 Capped Levy			
3080	Taxes - Capped Rebates/Claw Backs			
3085	Taxes - W/O's			
3090	Taxes - PIL's			
3095	Local Improvements - Residential			
3096	Local Improvements - Commercial Tax Adjustments			
3100 3105	Taxes - Penalty & Interest			
Government Grants &				
3200	Grants & Subsidies - Federal	7,805	3,365	3,365
3205	Grants & Subsidies - Provincial	17,899	17,899	17,899
3210	Grants & Subsidies-Other	2,500	1,500	3,500
Other Revenues	Oranio de Guestates Giner	2,000	1,000	0,000
3300	Miscellaneous Revenue	-	-	2,000
3301	Residential Usage			
3302	General Usage			
3305	Admissions	6,700	6,426	7,150
3310	Fares & Fees			
3315	Memberships	-	-	-
3320	Seasonal Revenues			
3325	Sports Fields Fees			
3330	Youth Program Fees			
3335	Adult Program Fees			
3340	Summer Programs	5,950	4,882	6,000
3345	Participate Programs			
3350	Minor Hockey			
3355 3360	Figure Skating Programs	2,350	2,401	5,500
3365	Landscaping	2,330	2,401	3,300
3400	Permit Fees			
3410	Licence Fees			
3420	Certificates			
3430	Inspections			
3500	Rentals	800	750	1,200
3505	Merchandise	500	400	1,000
3510	Concession Sales	1,900	1,965	2,000
3515	Vending Machines			
3600	Interest	-	-	-
3601	Late Payment Charges			
3700	Special	25,600	25,535	37,770
3701	Capital Surchrge - Residential			
3702	Capital Surchrge - General	2.000		12.15001
3705	Donations Contract	2,000	2,977	3,000
3800	Sewer Revenue-Surcharge			
3801	Reg 170 Surchrege - Residential			
3802	Reg 170 Surchrge - General Extraordinary Revenue			
3815 3999	Revenue Clearing Account			
Specified Revenues	Revenue Clearing Account			
3805	Development Charges			
3810	Sale of Assets			
3820	Debenture Proceeds			
Contribution from Res				
3900	Contribution from Reserves	-	-	-
3905	Contribution from DC Reserves			
		74,004	68,101	90,384

Town of Tillsonbi			475	
2013 I munciul I		201	2	2013
		Budget	Projection	Budget
	On quating Plan Cost Co	de Communication		
Expenditures	Operating Plan - Cost Co	ae Summary		
Labour				
5001	Full-time Regular	152,100	155,692	156,800
5002	Full-Time Overtime	-	442	-
5003	Part-Time Regular	21,000	19,348	21,000
5004	Part-Time Overtime		-	-
5060	Retroactive Pay Expense			
5070	CPP Expense	_	-	-
5071	EI Expense	-	-	-
5072	WSIB Expense	-	-	-
5073	EHT Expense		-	-
5074	OMERS Expense	-	-	
	Vacation Expense			
5075				
5076	Sick Expense	-	1-	-
5077	Life Insurance Expense	-	-	- 1
5078	Health Care Expense	-	-	-
5079	Personal Day Expense	-		=:
5080	Overhead Offset		-	-
5081	Health Club (Taxable)			
5085	Telephone Allowance			
Purchases				
5105	Equipment Rental	-	870	1,000
5110	Fuel & Oil			
5115	Discounts Taken			
5200	Materials/Inventory			
5300	Supplies	2,750	2,500	3,450
5305	Program Supplies	1,100	1,050	1,100
5310	Equipment Supplies & Repairs	1,800	2,278	2,000
5315	Books & Publications	100	50	100
5320	Building Repairs & Maintenance	9,744	10,281	12,300
5325	Heat, Light & Water	20,000	10,149	16,000
5330	Insurance	4,665	4,527	4,753
5331	Insurance Claims	- 1,000	- 1,527	- 1,700
5335	Telephone, Fax & Modem	3,200	3,757	3,200
5400	Miscellaneous Expense	100	352	800
5405		200	146	100
	Meeting Expenses			
5410	Advertising & Promotions	12,000	9,418	12,000
5415	Training & Workshops	500	265	1,550
5420	Special Events	15,000	15,632	22,000
5425	Special Projects		0	2,000
5430	Membership Expenses	300	300	300
5600	Rent Expense			
5605	Interest And Finance Charges			
5850	Bad Debt Expense			
5800	Tax External Payments			
Contracted Services				
5500	Consultants, Legal & Audit			
5505	Subcontractors Expense	7,624	7,564	5,922
5510	Equipment Maintenance Contracts	-	-	-
Contributions to Reser				
5950	Contributions to Reserves		-	-
5955	Contributions to DC Reserves			
		252,183	244,620	266,375
		178,179	176,519	175,991
Interfunctional Adjustr	nents	110,112	1,0,012	1,0,221
5100	Fleet Allocation			
5650	Facilities Allocation	_	-	-
5700	Corp Admin Allocation	-	-	-
	Corp Admin Allocation Comm. Services Allocation		-	
5705				
5710	Operations Allocation			
		-		
		178,179	176,519	175,991
Debt Principal and Inte				
5900	Debt Interest			
5905	Debt Principal			
3950	Prior year (surplus) deficit	-	-	-
Total Net Levy		178,179	176,519	175,991

Town of Tillsonburg

		Financial Plan		
5 year Capital Plan		Capital Costs		
		<u>Description</u>	<u>Expenditures</u>	Reserves
1		Replacement A/C Boilers (energy efficient equipment) \$45k in 2015. moved to 2016	_	
2		painting of stairwells/bathrooms	-	-
3	\vdash	painting of stan wens bathloons	-	
4				
5				
		2013	_	_
		T		
1		Replacement A/C Boilers (energy efficient equipment) \$45k in 2016- phase 1	_	15,00
2		Up grade of Museum kitchen - scheduled upgrade. Moved to 2016	-	13,000
3		ep grade of maneam mener semedated apgrade. Moved to 2010		
4				
5				
		2014	-	15,00
1		Replacement A/C Boilers (energy efficient equipment) \$45k in 2016-phase 2	-	15,000
2		S,		,
3				
4				
5				
		2015	-	15,000
				·
	Г			
1		Replacement A/C Boilers (energy efficient equipment) \$45k in 2016- phase 3	45,000	
2		Up grade of Museum kitchen - scheduled upgrade. Moved from 2014	20,000	
3				
4				
5				
		2016	65,000	-
1				
2				
3				
4				

Cell: C6 Comment: Darrell Eddington: phase moved to 2014

Cell: C7
Comment: CSarafinchin:
this project can not be funded from the trust fund.

Cell: D8
Comment: Darrell Eddington:
fabric on walls . moved to operating

Cell: C14 Comment: Darrell Eddington: introduced in 2013

Cell: C22 Comment: Darrell Eddington: introduced in 2013

Cell: C30
Comment: Darrell Eddington: introduced in 2013

Town of Tillsonb		300 -		Cemetery	
2013 Financial F	an	2012		2013	
			Projection	Budget	
	Operating Plan - Cost Code	Summary			
Revenues Special Levy, Local In	DH C				
3000	Taxes - Residential				
3005	Taxes - Multi-Residential				
3010	Taxes - Commercial				
3012	Taxes - Commercial Vacant Unit				
3014	Taxes - Commercial Vancant Land				
3020	Taxes - Shopping Centre				
3022	Taxes - Shopping Centre Vacant Unit				
3030	Taxes - Industrial				
3032	Taxes - Industrial Vacant Unit				
3034	Taxes - Industrial Vacant Land				
3040	Taxes - Pipelines				
3050	Taxes - Farmland				
3055 3060	Taxes - Farmland Dev. Phase 1 Taxes - Large Industrial				
3062	Taxes - Large Industrial Vacant Unit				
3070	Taxes - Supplementaries				
3075	Taxes - Bill 79 Capped Levy				
3080	Taxes - Capped Rebates/Claw Backs				
3085	Taxes - W/O's				
3090	Taxes - PIL's				
3095	Local Improvements - Residential				
3096	Local Improvements - Commercial				
3100	Tax Adjustments				
3105	Taxes - Penalty & Interest				
Government Grants &					
3200	Grants & Subsidies - Federal		-		
3205	Grants & Subsidies - Provincial				
3210	Grants & Subsidies-Other				
User Charges	Maria Programme	120,000	120.254	124 000	
3300 3301	Miscellaneous Revenue	130,000	130,354	134,000	
3302	Residential Usage General Usage				
3305	Admissions				
3310	Fares & Fees				
3315	Memberships				
3320	Seasonal Revenues	13,000	8,533	8,500	
3325	Sports Fields Fees		.,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
3330	Youth Program Fees				
3335	Adult Program Fees				
3340	Summer Programs				
3345	Participate Programs				
3350	Minor Hockey				
3355	Figure Skating				
3360	Programs				
3365	Landscaping				
3400	Permit Fees				
3410	Licence Fees				
3420	Certificates				
3430 3500	Inspections Rentals				
2222	Merchandise				
3505 3510	Concession Sales				
3515	Vending Machines				
3600	Interest	17,420	17,000	13,900	
3601	Late Payment Charges	,	,	,	
3700	Special				
3701	Capital Surchrge - Residential				
3702	Capital Surchrge - General				
3705	Donations	500	500	500	
3800	Sewer Revenue-Surcharge				
3801	Reg 170 Surchrge - Residential				
3802	Reg 170 Surchrge - General				
3815	Extraordinary Revenue				
3999	Revenue Clearing Account				
Specified Revenues	De alemant Charact				
3805 3810	Development Charges				
3810 3820	Sale of Assets Debenture Proceeds				
Contribution from Re					
3900	Contribution from Reserves		-		
3905	Contribution from Reserves Contribution from DC Reserves	-	-	-	
	Continuation from DC Reserves		156,387	156,900	

Town of Tillsonbi			300 -	
2013 Financial F	un	201	2	2013
		Budget	Projection	Budget
	Section where the Rest Medium	2002		
	Operating Plan - Cost Cod	de Summary		
Expenditures				
Labour 5001	Evil time Decador	60,800	61,091	64,900
5002	Full-time Regular Full-Time Overtime	1,000	1,014	450
5002	Part-Time Regular		30,147	
		33,000		34,000
5004 5060	Part-Time Overtime	-	-	-
(0.0.0.0.)	Retroactive Pay Expense			
5070	CPP Expense		-	-
5071	EI Expense		-	-
5072	WSIB Expense	-	(-	<u>=</u>)
5073	EHT Expense	-	-	
5074	OMERS Expense	-	-	
5075	Vacation Expense	-	-	-11
5076	Sick Expense	-	-	-
5077	Life Insurance Expense	-		
5078	Health Care Expense	-		
5079	Personal Day Expense	-	-	
5080	Overhead Offset			-
5081	Health Club (Taxable)	-		-
5085	Telephone Allowance			
Purchases				
5105	Equipment Rental	-	289	-
5110	Fuel & Oil		-	-
5115	Discounts Taken			
5200	Materials/Inventory			
5300	Supplies	12,515	8,536	8,500
5305	Program Supplies			
5310	Equipment Supplies & Repairs	4,350	1,940	3,000
5315	Books & Publications	-	:	
5320	Building Repairs & Maintenance	1,500	300	600
5325	Heat, Light & Water	4,800	4,099	4,050
5330	Insurance	1,136	1,079	1,133
5331	Insurance Claims			
5335	Telephone, Fax & Modem	5,400	4,863	5,400
5400	Miscellaneous Expense	900	234	400
5405	Meeting Expenses			
5410	Advertising & Promotions	-	581	
5415	Training & Workshops	1,150	1,018	600
5420	Special Events			
5425	Special Projects			
5430	Membership Expenses	-	-	250
5600	Rent Expense			
5605	Interest And Finance Charges			
5850	Bad Debt Expense			
5800	Tax External Payments			
Contracted Services				
5500	Consultants, Legal & Audit			
5505	Subcontractors Expense	22,500	13,480	15,200
5510	Equipment Maintenance Contracts			
Contributions to Reser				
5950	Contributions to Reserves		-	-
5955	Contributions to DC Reserves			
		149,051	128,670	138,483
		(11,869)	(27,717)	(18,417)
Interfunctional Adjustr	ments	(11,007)	(-1,1,1)	(10),117
5100	Fleet Allocation	80,376	80,376	97,922
5650	Facilities Allocation		-	-
5700	Corp Admin Allocation			
5705	Comm. Services Allocation			
5710	Operations Allocation			
2/10	- F MINING 1 1110 THE PARTY IN THE PARTY	80,376	80,376	97,922
		68,507	52,659	79,505
Debt Principal and Inte	rest	00,507	52,039	19,303
5900	Debt Interest			
5905	Debt Interest Debt Principal		-	
3950	Prior year (surplus) deficit			
Total Net Levy	r nor year (surplus) deficit	68,507	52,659	79,505

Town of Tillsonburg 2013 Financial Plan 5 year Capital Plan

1	501	Columbarium unit	20,000	
2		Electrical connection to new water service - if not completed in 2012	9,000	
3		Pioneer Cemetery Revitalization	15,000	
4				
5				
		2013	44,000	_
1				
2				
3				
4				
5				
		2014		_
1				
2			-	
3		Columbarium unit	20,000	
4				
5				
		2015	20,000	_
			20,000	
1				
2				
3				
4				
5				
		2016	_	_
1				
2		Survey GPR Lands for Additional Plot Capacity	7,500	
3		Columnbarium unit	20,000	
4				
5				
		2017	27,500	_
			27,500	

Description

<u>Capital Costs</u> <u>Expenditures</u> <u>Reserves</u> Cell: D6 Comment: CSarafinchin: Cfwd from 2012