



THE CORPORATION OF THE TOWN OF TILLSONBURG

MAYORAL DIRECTION No. 2026-001

DIRECTION TO STAFF TO RESEARCH AND GATHER BACKGROUND INFORMATION FOR THE DEVELOPMENT CHARGES REDUCTION APPLICATION

Authority: Under Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001 (the “Act”), Sections 284.3 & 284.4 (Direction to Employees) for the purposes of performing the duties under Part VI.1 the Mayor may direct Staff to:

- (a) undertake research and provide advice to the head of council and town council on policies and programs of the Town or of the head of council as they relate to the powers and duties under this Part; and
- (b) carry out duties related to the exercise of the power or performance of the duty, including implementing any decisions made by the head of council under this Part.

I, Deb Gilvesy, Mayor of the Corporation of the Town of Tillsonburg, in accordance with 284.3(a) of the *Act*, and due to the tight deadline for completing a Development Charges Reduction Program Application due June 19, 2026, I hereby direct the Director of Finance/Treasurer and other relevant staff to:

1. Proceed with gathering background information for the Development Charges Reduction Program Application;
2. That the background information gathered will compliment Report FIN 26-022 that is on the Council Agenda of June 15, 2026.

MDI No. 2026-001

This direction is being issued at the request of staff, who have advised that a formal direction is preferred in the absence of an existing Council policy to support the gathering of information for a potential application for the Development Charges Reduction Program. Issuing this direction ensures staff have the necessary time to complete research and gather information in the event that Council supports the submission of an application at the June 15, 2026 Council meeting.

This Direction comes into effect on June 8, 2026, and remains in effect until modified or revoked.

Dated this 8th day of June, 2026.



MAYOR – Deb Gilvesy