



HR Manager  
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## **CORPORATION OF THE TOWN OF TILLSONBURG**

### **SUMMER STUDENT JOB POSTING**

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**POSITION: Parks & Cemetery Attendant (2)**

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**DEPARTMENT:** Parks & Cemetery

**LOCATION:** Tillsonburg Cemetery

**POSTING #:** HR 74.18

**STATUS:** Student (up to 40 hours/ week)  
(July 2, 2019 until approximately August 31, 2019)

**RATE:** \$14.00/hour

**REPORTS TO:** Parks & Cemeteries Supervisor

**POSTING PERIOD:** December 5, 2018 to January 9, 2019

**NOTE:** Interested applicants are invited to submit their resumes in confidence to the HR Manager by 4:30pm on the last day of the posting. All applications must include the posting number.

We thank all applicants for their interest in this position, however, only those to be interviewed will be contacted.

The Town of Tillsonburg is an equal opportunity employer and all information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of job selection.

The Town of Tillsonburg will attempt to provide reasonable accommodation for a known disability for an applicant or employee if requested.

**GENERAL STATEMENT OF DUTIES:**

Assists the Parks and Cemetery supervisory staff with the day to day operation of the Parks and Cemetery areas to ensure that the areas are well maintained and the user needs are met while operating in a safe manner.

**EDUCATION:**

- Parks or grass cutting experience
- WHMIS Certified
- Good people skills, ability to work as a team member to handle the public consistently and in a pleasant manner
- Ability to work various shifts and weekends
- Able to lift up to 50 pounds.

**POSITION RESPONSIBILITIES**

- Working with the Parks and Cemetery staff or designate to provide a safe, clean and well run outdoor recreational areas
- Maintain outdoor areas and all other sport facilities by operating push mowers, string trimmers, leaf blowers, and small ride or grass cutting equipment
- All other duties assigned
- Must be returning to school in the Fall.

**\*All students will be required to attend orientation on Tuesday, July 2, 2019**