



HR Manager
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CORPORATION OF THE TOWN OF TILLSONBURG

SUMMER STUDENT JOB POSTING

POSITION: Youth Leader in Training (2)

DEPARTMENT: Recreation & Business Services

LOCATION: Tillsonburg Community Centre

POSTING #: HR 70.18

STATUS: Student (up to 35 hours/ per week)
(June 17, 2019 until approximately August 30, 2019)

RATE: \$13.15/hour

REPORTS TO: Programs Supervisor

POSTING PERIOD: December 5, 2018 to January 9, 2019

NOTE: Interested applicants are invited to submit their resumes in confidence to the HR Manager by 4:30pm on the last day of the posting. All applications must include the posting number.

We thank all applicants for their interest in this position, however, only those to be interviewed will be contacted.

The Town of Tillsonburg is an equal opportunity employer and all information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of job selection.

The Town of Tillsonburg will attempt to provide reasonable accommodation for a known disability for an applicant or employee if requested.

GENERAL STATEMENT OF DUTIES:

Under the supervision of the Program Coordinator, the Leader in Training is responsible for assisting leaders in the care of youth, ages 4yr – 12yr attending camp. This is a training position to increase knowledge and awareness of program content and leadership styles.

EDUCATION:

- PRO High Five Course
- Standard First Aid
- Experience working with children

POSITION RESPONSIBILITIES

- Punctual and regular attendance
- Attend scheduled staff training / meetings
- Wear Staff uniform while on duty (Staff t-shirt and one piece bathing suit or swim trunks)
- Assist / instruct activities assigned with a Youth Leader
- Take direction and instruction from other team members
- Assist in setting up and returning program equipment.
- Encourage 100% inclusion during all activities
- Assist in attendance checks
- Strong knowledge of programs offered at the Community Centre
- Exercise good communication with participants and other staff at all times
- Develop and exercise good communication with parents / guardians
- To enthusiastically participate in ALL activities with Children
- All other duties as assigned
- Must be returning to school in the Fall.

Due to the seasonal nature of this contract, vacation time will not be permitted.

***Successful applicants will be required to attend orientation on Saturday, June 1, 2018.**