



Town of Tillsonburg 2021 Business Plan

Fire & Rescue Services

January 1, 2021



2021 Business Objectives

| Item | Owner | Budget Value | Target Date |
|---|------------|--------------|-----------------------|
| Continuation of multi-year training plan for Firefighters & Officer development | Fire Chief | \$0 | Q-1 / Q-2 / Q-3 / Q4 |
| Continue development of PTSD risk reduction strategy & program | Fire Chief | \$0 | Q-1 / Q-2 / Q-3 / Q-4 |
| Continue to develop and implement cancer risk reduction strategy & program | Fire Chief | \$0 | Q-1 / Q-2 / Q-3 / Q-4 |
| Update Establishing and Regulating By-Law | Fire Chief | \$0 | Q-2 |
| Continue training on Technical Rescue/Ice Water/Fire Ground Operations | Fire Chief | \$0 | Q-1 / Q-2 / Q-3 / Q-4 |

2021 Business Objectives

| Item | Owner | Budget Value | Target Date |
|--|-------------------|--------------|-----------------------|
| Continued progress in Mandatory Emergency Management | Fire Chief | \$0 | Q-1 / Q-2 / Q-3 / Q-4 |
| Continued progress in Fire Prevention and Public Education | Deputy Fire Chief | \$0 | Q-1 / Q-2 / Q-3 / Q-4 |
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2021 Capital Summary

| Item | Department | Budget Value | Target Date |
|---|------------|-------------------------|-------------|
| Hose and Appliances (nozzles) | Fire | \$10,000 | Q-2 |
| Next Generation 9-1-1 phase II upgrades | Fire | \$95,000 (user payback) | Q-3 |
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Risks

- Increased legislated responsibilities of the Fire Service with regard to mandatory public reporting and risk assessment.
- Legislated responsibilities to inspect and monitor occupancies with vulnerable occupants have direct impact on existing administrative workload.
- Open inspection files are a significant liability but are being addressed.

Risks

- Pre-incident planning of high hazard and high risk occupancies in Tillsonburg not developed. Proficient pre-incident plans will help reduce risk to lives and property.
- Tillsonburg Fire needs to be in proactive Fire Prevention and Safety with the industrial sector.

Risks

- Need for development and continued support of the existing Smoke Alarm and CO Program.
- Officers and Firefighters need to continue to train to meet current NFPA Standards and to meet future Provincial Legislation.

Opportunities

- Continued development and planning of the Emergency Operations Centre (EOC) based on the Incident Management System (IMS)
- Assist industrial and commercial businesses with Continuity of Operations Planning and Disaster Recovery based on review of their Fire Safety Plan.

Opportunities

- Implementation of 2018 Strategic Plan initiatives.
- Continue the Succession Management plan for Firefighters and Officer development.
- Continue the reservist recruitment and training process currently in place to develop firefighter candidates.

Opportunities

- Continue to invest in core services provided by Tillsonburg Fire as outlined in approved 2018 Schedule A Delivery of Core Services.
- Next Gen 9-1-1 compliance mandates are expected to thin the ranks of capable service providers allowing us to continue to market Fire Communications and consolidate further new business.

Opportunities

- Continue to promote a Culture of Safety within the Fire Department.
- High commitment to Occupational Health and Safety.
- Continued adherence to Section 21 Guidance Notes.
- Adopt industry best practices.
- Continued migration to NFPA standards and Firefighter certification.

Future Departmental Directions: 3 year outlook

2022

- Continued development of Fire Dispatch.
- Continued Implementation of Strategic Plan.
- Continued Tiered Medical response with EMS.
- Continued Tech Rescue response.
- Phase 1 of 2 of firefighter helmet replacement.
- Continued replacement of hoses and appliances.
- Begin Fire Hall replacement planning

Future Departmental Directions: 3 year outlook

2023

- Development of Master Fire Plan with 10 year horizon.
- Review firefighter staffing.
- Complete Next Gen 9-1-1 mandatory upgrades.

Future Departmental Directions: 3 year outlook

2024

- Expansion/Re-location of Fire Dispatch workspace to accommodate customer base growth.
- Phase 2 of 2 firefighter helmet replacement.